



# MOTHER TERESA CATHOLIC PRIMARY SCHOOL

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[www.motherteresa.catholic.edu.au](http://www.motherteresa.catholic.edu.au)

Dear Parents,

Please note our School Fee and Levy Structure, for 2025 outlined below.

## SCHOOL FEE ACCOUNT FOR 2025

The school fee amount per family is \$1,810 Accounts will go out three times in the year:

**Term One \$630      Term Two \$630      Term Three \$550      Total Cost of \$1,810.00 per family**

Families may nominate to pay their fees annually, quarterly (each term), monthly, fortnightly or weekly. Termly statements will be sent home to keep you informed about your fee account.

We ask that all payments are received on or before the due date.

### Payment by Instalment

Instalments can be paid in cash, credit card or EFT transfer. School office hours are 8.00am – 4.00pm Monday to Friday on school days.

<b>Instalment One</b>	Friday the 21st of March	\$630.00
<b>Instalment Two</b>	Friday the 13th of June	\$630.00
<b>Instalment Three</b>	Friday the 22nd of August	\$550.00

### Payment by Direct Debit

Direct debit facilities can be set up for families to pay in weekly, fortnightly or monthly instalments. Families are required to complete the direct debit form to nominate a bank account or credit card and return it to the school by the end of the 2025 school year.

Payments for the 2025 school fees will begin being deducted from your elected date.

<b>Direct Debit Option</b>	<b>Number of Payments</b>	<b>Cost</b>
<b>Monthly (beginning)</b>	7	\$258.58
<b>Fortnightly (beginning)</b>	14	\$129.29
<b>Weekly (beginning)</b>	28	\$64.65

## CURRICULUM LEVY ACCOUNT PER CHILD FOR 2025

In 2025, the Curriculum Levy will be one fee that encompasses all the educational costs associated with your child and their relevant year level (eg. Where applicable – art supplies, sustainability learning and kitchen and garden, learning materials for specific areas of the curriculum including ICT subscriptions, incursions and excursions).

<b>Cost</b>	<b>Due Date</b>
\$342 per child	Monday the 14th of February 2025

## **PAYMENT OPTIONS**

### **Direct Debit**

Families are able to organise the direct debit option by speaking with Mrs Lina Nehme or Mrs Rachael Grima.

### **Credit Card Payments**

By completing the below remittance slip you can pay by credit card.

### **Cash or School Bank Account Payments**

Families are able to pay accounts by EFTPOS, cash or directly into the Mother Teresa Account. Correct money for cash payments is required as cash is not kept on the premises. When paying into the school account please ensure you put your children/s surname or account number to allow correct allocation on accounts.

### **The School bank details are as follows:**

Mother Teresa Catholic Primary School

BSB: 083 347

Account: 82676 1906

National Australia Bank

*If fees are not received by the indicated due dates the school will bring the matter to your attention promptly and seek resolution. Debt recovery processes may be initiated including follow up phone calls. For more information please refer to the Fees and Charges policy found on our website under: Enrolment Information - School Policies – Enrolment Policies – Fees and Charges Policy*

## **YEARS 5 & 6 CAMP LEVY ACCOUNT FOR 2025**

Camp is at Lady Northcote Camp at Bacchus Marsh this will take place from Monday 3rd February 2025 to Wednesday 5th February 2025.

The cost for camp is \$470 per child, this includes: 2 night's accommodation, meals and an instructed program.

This will be invoiced separately to families with children in Years 5 & 6 and is **required to be paid prior to attending camp.**

**Total Cost of \$470 per child**

## **CONCESSIONAL SCHOOL FEE POLICY – 2025**

**1 child family \$780 per annum      2 child family \$1,196 per annum      3+ child family \$1,560 per annum**

### **(Excluding any camp charges)**

The following families are strongly encouraged to apply for concessional school fees as outlined in the MACS Concessional School Fee Policy contained on our website under: Enrolment Information - School Policies – Enrolment Policies – Concessional Fee Policy.

- Any family of Aboriginal or Torres Strait Islander heritage
- Any family holding a HCC and eligible for CSEF
- Any family experiencing **severe** financial hardship
- Any family holding a DVA Gold Card



- Any family identified as refugees and holding an ImmiCard

Families who meet one of the above criteria are required to return the below documentation to the office:

- Concessional Fee Application Form (attached)
- A completed direct debit request service agreement of a copy of Centrepay deduction authority for payment (attached)
- A copy of the government concession card (if applicable)
- A completed Camps, Sports and Excursions (CSEF) application form (attached - if applicable)

Those eligible for this concession will have the following fee structure applied:

<b>Payment by Direct Debit</b>		
Direct debit facilities can be set up for families to pay in weekly, fortnightly or monthly instalments. Families are required to complete the direct debit form to nominate a bank account or credit card and return it to the school by the end of the 2024 school year. Payments for the 2024 school fees will begin being deducted from your elected date.		
<b>Direct Debit Option</b>	<b>Number of Payments</b>	<b>Cost</b>
<b>Termly (beginning)</b>	4	<b>1 Child:</b> \$195 <b>2 Child:</b> \$299 <b>3+ Child:</b> \$390
<b>Monthly (beginning)</b>	7	<b>1 Child:</b> \$111.43 <b>2 Child:</b> \$170.86 <b>3+ Child:</b> \$222.85
<b>Fortnightly (beginning)</b>	14	<b>1 Child:</b> \$55.71 <b>2 Child:</b> \$85.43 <b>3+ Child:</b> \$111.43
<b>Weekly (beginning)</b>	28	<b>1 Child:</b> \$27.86 <b>2 Child:</b> \$42.72 <b>3+ Child:</b> \$55.72

### **CAMPS, SPORTS AND EXCURSION FUND (CSEF) – 2024**

Camps, Sports and Excursions Fund (CSEF) payment for expenses relating to Camps, Sport and/or Excursions is available for eligible families who hold a valid means-tested concession card.

Some common examples of school-organised programs for which the CSEF payment may be used include:

- School camps/trips
- Other school-organised sporting programs
- Outdoor education programs
- Excursions/incursions

Eligible parents/guardians will be advised as to how the school intends to allocate the CSEF payment for the benefit of the eligible student when the information becomes available in 2024.

The CSEF payment cannot be used towards voluntary school charges, nor towards books, stationery, school uniforms, before/after school care, music lessons, etc.

## **SCHOOL BOOK PACK PER CHILD ~ ORDER AND PURCHASE ARRANGEMENTS FOR 2025**

In 2025 our book packs will be available through COS online service with delivery directly to your home. Attached to this information sheet are the arrangements for online purchase including a password and instructions as to how to log in to COS and navigate the site.

Each year level's book requirements are listed on the site and you just need to indicate the year level of your child and the payment options.

The COS website is now active so orders and payment can now be made.

**Orders need to be placed by the 1st December 2024 to avoid additional delivery fees.**

Year Level	Cost
Foundation (Prep)	\$66.80
Year One	\$61.02
Year Two	\$61.02
Year Three	\$76.76
Year Four	\$76.76
Year Five	\$81.60
Year Six	\$81.60

**Items to be brought from home are: pencil case, art smock, headphones, and 3 boxes of tissues.**

## **PARISH THANKSGIVING INVITATION FOR 2025**

Families are invited to contribute to Our Lady's Parish Craigieburn and Roxburgh Park through "Thanksgiving". A contribution of **\$260** is greatly appreciated and goes toward sacramental programs such as, Reconciliation, Eucharist, and Confirmation, to the ongoing costs associated with the upkeep and maintenance of the parish grounds and buildings. If you choose to provide a contribution the monies must be paid directly to the parish. The parish office is open Tuesday – Friday 9.00am – 4.00pm

Yours sincerely

Amy Leahy  
Acting Principal

**To pay your Student Levy of \$342.00 or Camp Fees \$470.00 for 2025 or make payment toward your School Fee Account, please fill in the credit card slip below or deposit directly into the school account.**

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**Mother Teresa Catholic Primary School  
Credit Card Payment Slip**

Students Names: \_\_\_\_\_

Charge my Credit Card Type:      Visa / Mastercard      Amount Paid \$ \_\_\_\_\_

Card No: \_\_\_\_\_ CVV \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Cardholder Name \_\_\_\_\_ Signature \_\_\_\_\_

